

Cloud Enablement Health Checklist

Organization: _____
 Phone: _____

Your Name: _____
 Email: _____

As a business, there are several key areas around technology and process that our clients and employees have begun to expect. This checklist will help determine where your organization stands in relation to these expectations and focus on key elements of your environment that determine the level of readiness to becoming *cloud enabled*.

Check All that Apply

<input type="checkbox"/> Clients can access services via web <input type="checkbox"/> Clients can subscribe to your services <input type="checkbox"/> Clients can access their information via web <input type="checkbox"/> Clients have a self-service option <input type="checkbox"/> Clients know about all services you provide <input type="checkbox"/> Clients are reminded of upcoming appts <input type="checkbox"/> Your web presence is refreshed weekly <input type="checkbox"/> Your web presence is refreshed daily	<input type="checkbox"/> Staff can access internal tools from anywhere <input type="checkbox"/> Your internal tools are fast <input type="checkbox"/> Storing and sharing files is easy <input type="checkbox"/> You are comfortable with the current security <input type="checkbox"/> Systems are accessible when needed <input type="checkbox"/> There are no major missing tools <input type="checkbox"/> Staff have tools to communicate effectively <input type="checkbox"/> Your network/Internet is fast
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Keep, Fix, Add Exercise

For each category of your technology toolset, try to think about the things you really like and would miss if they were gone (Keep), things you have but don't work well or need improvement (Fix), and things missing all together that would help streamline your organization (Add).

System	Keep	Fix	Add
Practice Management			
Communication			
Marketing			
Computer Systems			
File Sharing			
Network			



Additional Notes:

